



CANADIAN ORTHOPEDIC NURSES ASSOCIATION - Edmonton Chapter
Meeting Minutes

Thursday, October 18, 2018
1800h
Edmonton Bone & Joint Centre

Attendees (11): Kim Stewart, Cheryl Moisey, Guillaine Anderson, Marg Keddie, Rebecca Foster, Candace Kenyon, Dan Dupont, Daralyn Williams, Stella Callender, Christine Toews, Gillian Peterson, Viktoryia Zhuk

Regrets: Stacey Middleton, Louisa Pothier, Shirley Kobsar, Shabeen Altaf, Branda Kwan, Venesia Vu, Heather Carew, Bethany Lewis, Kathleen Cesarin, Tessie Poong, Nadine Carwell, Rebecca Gelhard

AGENDA ITEM	DISCUSSION	ACTION ITEM
1. Welcome and Call to Order <i>Kim Stewart</i>	Meeting called to order at 1807	
1.1 Round Table Introductions <i>All</i>	No introductions made	
2. Approval of Previous Meeting Minutes <i>All</i>	Last meeting minutes were accepted and approved	
3. Approval/ Additions to Agenda <i>All</i>	Addition 6.3 made to the agenda and approved	
4. Standing Items		
4.1. Committee Reports		
4.1.1. President <i>Kim Stewart</i>	Nothing to report	
4.1.2. Past President <i>Rebecca Gelhard</i>	Regrets	
4.1.3. President Elect/Secretary <i>Christine Toews</i>	Nothing to report	
4.1.4. Treasurer <i>Daralyn Williams</i>	Bank accounts <ul style="list-style-type: none"> • McMillan account \$12,2018.94 • CONA balance \$54,247.81 • Conference funds were dispersed from BonesDoc to CONA • \$1960.01 paid and to be cleared yet, no funds have been received from Event Brite, another \$85.51 is outstanding, food cost \$2177.19 	Daralyn – Funds to be received from Event Brite

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<p>4.1.5. Communications / Social Media / Internet <i>Guillaine Anderson</i></p>	<ul style="list-style-type: none"> • Focused time on Instagram Account • Has received many emails and responded 	<p>Guillaine to continue updates and advertisement</p>
<p>4.1.6. Program / Education <i>Nadine Carwell</i> <i>Venesia Lu</i> <i>Stella Callender</i> <i>Dan Dupont</i> <i>Shabeen Altaf</i> <i>Rebecca Foster</i></p>	<ul style="list-style-type: none"> • Orthopaedic Competency Day - Oct 15th successful • 62 participants registered using EventBrite, 3 withdrew prior to event and 4 registered at the door to attend = 61, 11 CONA executive also attended. Stella indicated there were many 'No Shows' • Revenue \$3030, less \$244.17 EventBrite fee = \$2785.83, less the cost of food for 75 people at \$2177.19, plus \$200.00 cash collected at the door. • Teleconference was used for Grand Prairie and Calgary – some issues with the connection. No certificates will be issued for attendance as we do not know who signed up at that site. • Guillaine indicated that she has had requests for copies of presentations and that Daralyn, Louisa and Stacey have agreed to share them with the pictures removed. • Guillaine will forward any requests to specific presenters • Discussion about the posting of presentations due to copyright laws, and determined we would continue to indicate that people should bring writing materials for content and charged cell phones. • Rapid Reviews available on the website – suggested that a project be that and Addendum be added for information not included in Rapid Reviews. 	<p>Funds to be collected from EventBrite and costs cleared</p> <p>Alternative to Teleconference or Process needs to be reviewed</p> <p>Group needed to work on an Addendum to Rapid Reviews (to included content from conference not covered in Rapid Review document)</p> <p>Guillaine will forward requests to presenters.</p>
<p>4.1.7. Membership <i>Cheryl Moisey</i></p>	<ul style="list-style-type: none"> • Currently 31 members registered. 	
<p>4.1.8. Archives <i>Marg Keddie</i></p>	<p>Nothing to report</p>	
<p>4.1.9. Funding <i>Candace Kenyon</i> <i>Daralyn Williams</i> <i>Christine Toews</i></p>	<ul style="list-style-type: none"> • No CONA requests for funding were received for approval • BonesDoc – All requests for funding were approved for Sept 15th deadline in the total amount of \$3593.80 • 2 applicants for Certification funding were asked to access CONA funding and AHS funding offered by ML McKenzie • Next deadline is April 15th, 2019 	<p>Daralyn/Christine – emails sent to recipients and receipts requested</p>
<p>4.2 National News <i>Candace / Guillaine/ Stella / Heather</i></p>	<ul style="list-style-type: none"> • Next Conference : “The Rising Tides of Orthopedics” in St’ John in New Brunswick. Being advertised on Facebook – May 29-31/18 • Hotel will be at the Delta at discounted rate \$169.00/night , they have posted a Hostel and Bed & Breakfast as another option. • Call for abstracts deadline is Nov 15th 2018 	<p>CONA National President to meet with CNA CEO regarding certification</p>

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	<ul style="list-style-type: none"> Candace indicates that there has not been another National meeting however Cathy Mullen, CONA National President has requested a meeting with CAN CEO regarding allowing LPNs a chance to write prior to the end of 2019 which is the certification continuation deadline 	
5. Old Business		
5.1 Ortho Competencies Review Education Day Oct 15th 2018	<ul style="list-style-type: none"> See information above under Program Committee Dan indicated he was very pleased to see approximately 12 Ortho Tech attend which shows the interest they have in certification 	
5.2 Number of Ortho Certification Writers	<ul style="list-style-type: none"> CNA is still insisting that they require 100 writers/renewals every year to maintain certification Currently there are 18 registered nationwide, and 26 eligible to recertify of which only 3 have indicated they will 	Candace will continue to work with CNA
5.3 Teleconference Meetings	Deferred	
6. New Business		
6.1 Award of Excellence in Orthopaedics 2018	<ul style="list-style-type: none"> Rebecca Gelhard was recipient of the Award and was presented on Oct 15th Education Day with flowers, photos were taken Rebecca was unable to attend today but Kim read a message of thanks 	Recipient to be forwarded to National
6.2 Branda Kwan retirement	<ul style="list-style-type: none"> Deferred as Branda is away until the Spring 2019 	
6.3 Renewal of Microsoft Office	<ul style="list-style-type: none"> Microsoft 365 for laptop will expire in Nov 2018 and AntiVirus in Feb 2019 on the CONA laptop Motion was made by Dan that Guillaine could purchase renewal of both for 1 year or longer if able to be reimbursed by CONA local, seconded by Stella. Majority were in favor and motion was passed 	Guillaine to renew Microsoft Office 365 on laptop
Next Meeting (3rd Thurs month)	Thursday, November 15th, 2018 @ 1800h, <ul style="list-style-type: none"> Edmonton Bone and Joint Centre. 	Marg agreed to take minutes as Christine will be away
7. Adjournment	Meeting adjourned at 6:52pm	
8.	<ul style="list-style-type: none"> 	