



CANADIAN ORTHOPEDIC NURSES ASSOCIATION - Edmonton Chapter
Annual General Meeting Minutes

Thursday, May 16th, 2019
1800h
Edmonton Bone & Joint Centre

Attendees (11): Kim Stewart, Candace Kenyon, Christine Toews, Cheryl Moisey, Bethany Lewis, Guillaine Anderson, Rebecca Gelhard, Dan Dupont, Daralyn Williams, Tessie Poong, Gillian Peterson

Regrets: Rebecca Foster, Stella Callender, Shabeen Altaf, Heather Carew, Nadine Carwell, Marg Keddie, Shirley Kobsar, Stacey Middleton, Gillian Peterson, Louisa Pothier, Venesia Lu, Branda Kwan, Robin Stroud, Viktoryia Zhuk

AGENDA ITEM	DISCUSSION	ACTION ITEM
1. Welcome & Call to Order - <i>Kim Stewart</i>	Meeting called to order 1810	
2. Approval of Previous Meeting Minutes <i>All</i>	Last meeting minutes were reviewed. Kim motioned to approved, Dan seconded, motion passed	
3. Approval/ Additions to Agenda <i>All</i>	Addition 6.3 Windup	
4. Standing Items		
4.1 Executive Committee ANNUAL Reports		
4.1.1.President <i>Kim</i>	Nothing to report	
4.1.2.Past President <i>Rebecca G</i>	Nothing to report	
4.1.3.President Elect/ Secretary <i>Christine</i>	Nothing to report	
4.1.4.Treasurer <i>Daralyn</i>	Bank accounts reports <ul style="list-style-type: none"> • McMillan account balance approximately \$8000 • CONA Local balance approximately \$48,000 • Daralyn indicated that the balance is slowly decreasing and fundraising should be maintained. Current balance includes the removal of \$5000 for hotel deposit for National Conference 2020, and that Orthomania expenses have not been reconcilled 	Program to submit financials to treasure for deposits and payments
4.1.5.Communications / Social Media / Internet <i>Guillaine</i>	<ul style="list-style-type: none"> • Continuing to update social media platforms & respond to emails 	Guillaine to continue updates and advertisement

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<p>4.1.6.Program / Education <i>Venesia, Stella, Dan Shabeen, & Rebecca F</i></p>	<ul style="list-style-type: none"> • Dan reports that BonesDoc registration was \$5574.66 and \$500 was collected at the door. \$750 coming in from vendor with \$250 outstanding. Expenses: Speaker gifts \$314.97, food \$91.52 & \$135.40, Catering \$2930.55 & 2 memberships as doorprizes \$200 = \$3672.28 • Profit \$2952.18 • Positive feedback received with the only negative feedback that there was not CLPNA lanyards. Candace expressed that getting formal feedback was important for attendees to evaluate the day anonymously. • Candace was concerned with the information about the BonesDoc Day not getting out as well as it could have and the in the future we should also check what other groups are having education days around the same time so we aren't competing for attendants • Kim emailed a thanks to Pivitol Physio who donated bags & swag, sent a picture of the screen form the day with their logo & also asked if they might be interested in presenting at National • There was discussion about having an Orthomania in the fall this year and members to bring ideas forward to next meeting and Rebecca with look at room availability for end of October 2019 	<p>Future events to have formal/anonymous evaluations</p> <p>Future events to be coordinated with other education days</p> <p>Members bring ideas for a fall Orthomania</p> <p>Rebecca G will look into availability of the Robbins Pavillion for the end of October 2019</p>
<p>4.1.7.Membership <i>Cheryl</i></p>	<ul style="list-style-type: none"> • 35 members currently with possibly 2 more. 	<p>Renew by June 1/19</p>
<p>4.1.8.Archives <i>Marg</i></p>	<ul style="list-style-type: none"> • Deferred 	
<p>4.1.9.Funding <i>Candace, Daralyn, Christine</i></p>	<ul style="list-style-type: none"> • 6 applications have been received for local funding • 6 applications have been received for BonesDoc Funding • Christine acknowledged the there was an issue for 2 members applying for BonesDoc through website and will be rectified and their application date will be honored as prior to deadline of April 15th • Cheryl indicated that she had yet to submit her application for funding from local but brought to the meeting today. A motion was made by Kim to allow her to submit, seconded by Dan, voted and motion passed 	<p>Advertise funds available</p>
<p>4.2 CONA National Update <i>Candace, Guillaine, Stella, Heather</i></p>	<ul style="list-style-type: none"> • Candace reports she had a meeting yesterday with Mike CEO of CNA and that there has been no changes. Only 8 have registered to write and the minimum to maintain certification is 100. They are still not allowing LPNs to write but she continues to challenge them. 	
<p>5. Old Business</p>		
<p>5.1 Certification – Upcoming exam</p>	<ul style="list-style-type: none"> • Candace reports she had a meeting yesterday with Mike CEO of CNA and that there has been no changes. Only 8 have registered to write 	

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	and the minimum to maintain certification is 100. They are still not allowing LPNs to write but she continues to challenge them.	
5.2 CONA National Conference	<ul style="list-style-type: none"> • Saint John, NB May 29-31, 2019 – Registration is open & advertised • Guillaîne reports that between 80-90 people are registered • A discussion occurred that in the future the title for National and Education days be more global to attract attendees from other areas 	
5.3 Orthomania/ Dr. Jim McMillan ‘BonesDoc Day’ – May 6, 2019	<ul style="list-style-type: none"> • Discussed above under program 	
5.4 CONA Membership	<ul style="list-style-type: none"> • New CONA year starts June 1/19 so membership is due now 	All to renew
6. New Business		
6.1. Hosting CONA National - May 26-28, 2020	<ul style="list-style-type: none"> • Hotel has been reserved and deposit paid. Speakers have already been approached and 4 vendors have committed. There will not be concurrent sessions and we will do 2 days only. • Stella has ordered 250 ‘First Aid Pouches’ that will be shipped to the hotel in St. John, NB to be distributed and National 2019 to advertise • Candace mentioned that speakers for National or Orthomania could be Dr. Dhaliwal, Dr. Nulliah or Dr. Sheps that are currently doing work out of the Edmonton Bone and Joint Centre & could present on Gait Analysis 	Continue to plan for National conference 2020
6.2. Consider filling a National Board Position	<ul style="list-style-type: none"> • National board vacancies include: Treasure, Website/Membership, & President Elect 	
6.3. Windup	<ul style="list-style-type: none"> • Next meeting in June to be a Windup and Candace has volunteered to host. Bethany would like to bring the plates and cutlery. The remaining members agreed to a potluck. • Motion was made by Christine that CONA local cover the cost of the meat for the event, seconded by Bethany, motion passed 	Windup at Candace’s Potluck CONA providing meat
6.4. Next Meeting (3rd Thurs month)	<p>Thursday, June 20th, 2019 @ 1800h ,</p> <ul style="list-style-type: none"> • Candace Kenyon’s, 10 Craigavon Drive, Sherwood Park. 	
7. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 1859 	