



Canadian Orthopaedic Nurses Association- Edmonton Chapter  
Meeting Minutes

Thursday April 18, 2019  
1800h  
Edmonton Bone & Joint Centre

**Attendees (13):** Kim Stewart, Marg Keddie, Rebecca Gelhard, Guillaine, Anderson, Stella Callender, Cheryl Moisey, Robin Stroud, Tessie Poong, Candace Kenyon, Daralyn Williams, Venesia Lu, Rebecca Foster, Shabeen Altaf  
**Regrets:** Dan Dupont, Christine Toews, Bethany Lewis

Agenda Item	Discussion	Action
1. Welcome and Call to Order Kim Stewart	Meeting called to order at 1807h.	
2. Approval of Previous Meeting Minutes All	March meeting minutes were reviewed and the following changes are to be made: <ul style="list-style-type: none"> <li>• Candace Kenyon to be moved from attendees to regrets.</li> <li>• From 4.1.9 the Bones Doc deposit was made in July 2018 (for \$13,033) and is not for the upcoming July.</li> <li>• The statement "Candace reports that the next revision of documents should be 2019" should be moved from 4.2 to 4.1.9.</li> </ul>	
3. Approval of Agenda All	No additions were made to the agenda.	
4. Standing Items		
4.1. Committee Reports		
4.1.1. President Kim Stewart	Nothing to report.	
4.1.2. Past President Rebecca Gelhard	Nothing to report.	
4.1.3. President Elect/Secretary Christine Toews	Deferred as not present.	
4.1.4. Treasurer	<ul style="list-style-type: none"> <li>• McMillan account currently has \$8,158.69</li> <li>• CONA Local account currently has \$53,140.44</li> </ul>	

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<p align="center"><b>Daralyn Williams</b></p>		
<p><b>4.1.5.Communications / Social Media / Internet</b></p> <p align="center"><b>Guillaine Anderson</b></p>	<ul style="list-style-type: none"> <li>• Emails sent regarding funding forms for National conference.</li> <li>• Continuing to update social media platforms and respond to emails.</li> </ul>	
<p><b>4.1.6.Program / Education</b></p> <p align="center"><b>Venesia Lu</b> <b>Stella Callender</b> <b>Dan Dupont</b> <b>Shabeen Altaf</b> <b>Rebecca Foster</b></p>	<ul style="list-style-type: none"> <li>• Planning continues for May 6 Bones Doc day.</li> <li>• Starting to collect speaker bios, some are still pending.</li> <li>• Venesia requires all board members planning to attend on May 6 to email her. This is to plan for food.</li> <li>• Only 30 registrants at present time.</li> <li>• Bones Doc day not well advertised at the RAH and additional advertising recommended for Covenant Health sites.</li> <li>• Swag bag discussion: Shoe bag determined to be out of budget. Possible idea of clear “basket bag” from dollar store. Affordable and can be obtained quickly. Stella and family volunteered to fill bags.</li> <li>• Mrs. McMillan will be attending on May 6 and their son is planning to speak.</li> <li>• Still in search of more door prizes.</li> <li>• Some issues with McMillan funding form application (online google document). Rebecca F. has emailed Christine regarding this, but it is still not working.</li> <li>• Bones Doc education day brochures were not sent out/not received by members of the board.</li> <li>• Interest from Grande Prairie, Winnipeg and New Brunswick to teleconference Bones Doc day. Flat rate of \$150 per site.</li> </ul>	<p><b>Board members to send RSVP email.</b></p> <p><b>Becky to send out information to RAH educators. Shabeen to follow up with Covenant.</b></p> <p><b>Stella and education committee to follow up with bags for May 6.</b></p> <p><b>All members to look for possible door prizes.</b></p> <p><b>Rebecca F. to follow up with Christine again regarding funding form.</b></p> <p><b>Stella to email out brochures.</b></p>
<p><b>4.1.7.Membership</b></p> <p align="center"><b>Cheryl Moisey</b></p>	<ul style="list-style-type: none"> <li>• 35 current members in Edmonton.</li> </ul>	
<p><b>4.1.8.Archives</b></p> <p align="center"><b>Marg Keddie</b></p>	<p>Nothing to report.</p>	
<p><b>4.1.9.Funding</b></p> <p align="center"><b>Candace Kenyon</b> <b>Daralyn Williams</b> <b>Christine Toews</b></p>	<ul style="list-style-type: none"> <li>• Only one application for CONA local funding received as of April 18.</li> </ul>	
<p><b>4.2 National News</b></p> <p align="center"><b>Candace / Guillaine</b></p>	<ul style="list-style-type: none"> <li>• National is looking for new board members in the following positions: 1.) President elect 2.)Treasurer 3.)Member Services &amp; Website.</li> <li>• These will be for the upcoming year beginning June 1, 2019.</li> </ul>	

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<b>Stella / Heather</b>	<ul style="list-style-type: none"> <li>• Stella has been working on orthoscope article – Louisa</li> </ul>	
<b>5. Old Business</b>		
<b>5.1 Certification</b>	<ul style="list-style-type: none"> <li>• Last orthopaedic certification exam writing is in the fall. The spring deadline has now passed.</li> <li>• There still has been LPN interest but unfortunately no progress has been made.</li> </ul>	
<b>5.2 CONA National Conference 2019</b>	<ul style="list-style-type: none"> <li>• Funding through CONA local for National conference has a deadline of May 13. Please email these forms to Candace directly.</li> </ul>	
<b>5.3 Orthomania/ Dr McMillan ‘Bones Doc Day’</b>	<ul style="list-style-type: none"> <li>• Swag has been collected for the bags: pens, lip chap, lanyards, etc.</li> <li>• Deadline has now passed for McMillan funding – April 15.</li> </ul>	
<b>5.4 CONA Membership</b>	<ul style="list-style-type: none"> <li>• Reminder that membership renewal is June 1, 2019 for the upcoming year. However, you may renew beginning May 1, 2019.</li> </ul>	
<b>6. New Business</b>		
<b>6.1 National Awards</b>	<ul style="list-style-type: none"> <li>• Forms for award nominations go directly to National via email.</li> <li>• Nominations for awards now closed (March 31).</li> </ul>	
<b>6.2 CONA National Conference 2020</b>	<ul style="list-style-type: none"> <li>• Overwhelming positive response to Edmonton hosting National Conference in 2020.</li> <li>• \$5000 down payment made for Fantasyland Hotel venue.</li> <li>• May 26-28, 2020 are the confirmed dates.</li> <li>• Less hotel rooms were required in the contract than when Edmonton previously held the conference.</li> <li>• Lisa is our Fantasyland Hotel contact.</li> <li>• Plan for Meet &amp; Greet on May 26 followed by two full education days and one social event. Similar format to the upcoming conference in NB.</li> <li>• Brainstormed some themes and names. Considering idea of ‘Team.’ Possibly incorporating Dr. McMillan into one of the two education days.</li> </ul>	
<b>7. Next Meeting</b>	<p><b>Thursday May 16, 2019 at 1800h.</b> Edmonton Bone &amp; Joint Centre</p>	
<b>8. Adjournment</b>	Meeting adjourned at 1904.	